

# **Instructions for Paper Submission of Form FDA 2541 (Food Canning Establishment Registration) for an Acidified/Low-Acid Food Canning Establishment**

**U.S. Department of Health and Human Services  
Food and Drug Administration  
Center for Food Safety and Applied Nutrition  
July, 2013**

For additional information, see [FDA's website for LACF Registration.](#)

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## I. Introduction

Commercial processors engaged in the manufacturing, processing, or packing of acidified foods (AF) and/or thermally processed low-acid foods packaged in hermetically sealed containers (historically referred to as “low-acid canned foods” or “LACF”)<sup>1</sup> are subject to the registration requirements of 21 CFR 108.25(c)(1) (for AF) or 21 CFR 108.35(c)(1) (for LACF), as well as the process filing requirements of 21 CFR 108.25(c)(2) (for processors of AF) or 21 CFR 108.35(c)(2) (for processors of LACF). There are two basic types of such required submissions:

- Food Canning Establishment Registration using Form FDA 2541; and
- Process filings using the following forms:
  - Form FDA 2541a (Food Process Filing for All Methods Except Aseptic)
  - Form FDA 2541c (Food Process Filing for Low-Acid Aseptic Systems)

This document provides detailed instructions on how to:

- Register a new Food Canning Establishment (FCE) by paper submission using Form FDA 2541;
- Change the preferred mailing address for the FCE;
- Change the list of products manufactured, processed or packed at the FCE; and
- Cancel registration for an FCE (e.g., if production ceases or there is a change in ownership).

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<sup>1</sup> Although some hermetically sealed containers (e.g., pouches and glass bottles) used to package thermally processed low-acid foods generally would not be viewed as “cans,” the term “low-acid canned foods” has been used for decades as a shorthand description for “thermally processed low-acid foods packaged in hermetically sealed containers,” and we continue to use that term (and its abbreviation, LACF) for the purposes of this document.

This document does not provide instructions for submitting Form FDA 2541 in electronic format or for submitting process filing forms in either electronic or paper format. You can obtain information about submitting Form FDA 2541 in electronic format, and about submitting process filing forms in either electronic or paper format, from our guidance entitled “Guidance for Industry: Submitting Form FDA 2541 (Food Canning Establishment Registration) and Forms FDA 2541a and FDA 2541c (Food Process Filing Forms) to FDA in Electronic or Paper Format” (Ref. 1 and the appendices to Reference 1).

## **II. How to Submit Registration Form FDA 2541 by Paper**

### **A. General Information**

All commercial processors of low-acid and acidified foods located in the United States and all processors in other countries who export low-acid canned food or acidified food products into the United States must register their processing plants with FDA. Wholesalers, importers, distributors, brokers, etc. are not required to register and file processes. However, they must ensure that processing firms they represent comply with all registration and process filing requirements.

Low-acid canned food and acidified food processors in the United States must register with FDA not later than 10 days after first engaging in the manufacture, processing, or packing of acidified foods or of low-acid canned foods. Processors in other countries must register before offering any such products for entry into the United States.

**PROCESS FILING FORMS WILL BE RETURNED FROM UNREGISTERED FIRMS.** However, registration and initial process filing may be done at the same time.

To register with FDA, processors must complete and submit to FDA Form FDA 2541 for each processing establishment location according to these instructions.

We recommend that the authorized representative make and keep a copy of the registration form.

Form FDA 2541 contains 6 sections (Sections 1 through 6) of which Section 1 is for FDA use only and will be completed by FDA LACF Coordinator.

- All mandatory fields on Form FDA 2541 must be completed.
- Information you provide on Form FDA 2541 should be in English.

### **B. Section 1: Top of Form – For FDA Use Only**

#### **1. Food Canning Establishment (FCE) Number:**

FDA will assign a Food Canning Establishment (FCE) number to the establishment being registered. A copy of the registration form will be returned to you with the FCE number

entered in the space labeled: "**FCE No.**" You should include that FCE number on all correspondence with FDA. It will assist in expediting inspection of entries into the U.S. if the FCE number is identified on all shipping documents for these products.

## **2. Date Received by FDA:**

This is the date the completed registration form is received by FDA. This is for FDA use only and will be filled in by the FDA LACF Coordinator upon receipt.

## **C. Section 2: Type of Submission**

There are several options available under this section of the form. Examples are available for completed forms in the Appendix.

### **Initial Registration**

Check "**Initial Registration**" if this processing plant location has never been registered and continue to Section 3.

### **Relocation (new registration required)**

Check "**Relocation (new registration required)**" if you have a previously registered FCE number and you are moving to a new location. Enter the current FCE in the space provided next to this option and continue to Section 3. Relocation of the facility will cancel the existing registration and all process filing forms under the old FCE number. New process filing forms must be submitted for the new location.

### **Change of Registration Information**

Check "**Change of Registration Information**" if you are submitting changes such as the following for a previously registered firm:

- Change in firm name
- Change in mailing address
- Change in ownership\* (**New Registration Required**)
- Change in postal address because of renaming of street, renumbering of building, etc. (no actual change in location).
- Cancellation of FCE

Specify Type of Change: Enter the change to the registration (e.g., cancellation, renaming of street, etc.) along with the current FCE number in the space provided. Refer to an example in the Appendix.

You are not required to provide changes to products no longer manufactured, processed, or packed and/or for new products manufactured, processed, or packed at the processing plant. You are required to submit process filing forms for new products manufactured, processed, or packed as referenced in Section I - Introduction in this document.

**\* If there is a change in ownership, a new registration for the new ownership must be completed in addition to all process filing forms.**

## **D. Section 3: Food Processing Plant Location**

### **Establishment Name**

Enter the name of your establishment as you want it to be registered. The name and address should be listed exactly as it appears on letterheads, stationary, invoices, shipping documents and labeling on products or detentions. Wherever possible, use standard abbreviations such as the following:

- Inc. for Incorporated
- Co. for Company
- Ltd. for Limited
- Corp. for Corporation

### **Number and Street**

Enter the address of the **physical location** of the establishment where your products are manufactured, processed, or packed. Post Office (PO) Boxes are not considered a physical location of the establishment. Abbreviations such as the following may be used:

- St. for Street
- Dr. for Drive
- Ave. for Avenue
- Rd. for Road
- Ln. for Lane
- RR for Rural Route
- Blvd. for Boulevard

### **City and State or Province (or other Subdivision)**

For establishments in the United States (US), enter the city and use the two-letter Postal Service abbreviation for your state. For countries other than the US, enter the city, subdivision, province, region, and any other pertinent information to identify the plant location (e.g., Abbotsford, Vancouver, British Columbia; Brooklyn, Victoria, Australia, etc.)

### **ZIP (or other Postal Code)**

For establishments in the United States (US), enter the 9 digit zip code if one has been assigned; otherwise, enter the 5 digit code. For countries other than the US, enter the city, if a postal code has been established by the postal system of your country, enter that code.

**Country**

For establishments in the United States (US), leave this section blank. For countries other than the US, enter the name of the country in which your processing plant is located.

**Telephone No.**

For establishments in the United States (US), enter the 3 digit area code along with the 7 digit telephone number. For countries other than the US, enter the country code, city code, and telephone number.

**Telefax No.**

For establishments in the United States (US), enter the 3 digit area code along with the 7 digit fax telephone number. For countries other than the US, enter the country code, city code, and fax telephone number.

**E. Section 4: Preferred Mailing Address**

You have two options of where to send all correspondence from FDA. If you want all correspondence to be sent to the same address as referenced in Section 3 – Food Processing Plant Location, then select the box “Same as Plant Location” and leave this section blank. If, however, you want all correspondence from FDA to be sent to an address different than your plant location address, enter the preferred mailing address in the spaces provided. Use the same guidelines referenced in Section 3 of this document except that you may enter a Post Office (P.O.) box number instead of number and street, if applicable.

**NOTE:** This preferred mailing address will be used for all FDA correspondence regarding registration and process filing. Therefore, if registration and process filing is handled by someone located in a firm's headquarters, research lab, etc., that address should be listed and all FDA mailings will be sent there.

**F. Section 5: Low Acid and/or Acidified Foods Processed at this Location.**

This section should list all products manufactured at the processing plant and identify the products as low-acid or acidified in the check box adjacent to the product name.

Some examples of product names:

- Cheese sauce
- Soy sauce
- Tuna in brine
- Artichokes in oil

## **G. Section 6: Facility Contact Person**

A Facility Contact Person (FCP) should be an authorized, responsible official located at the processing plant. Enter the first and last name of the person authorized to represent the facility, as well as the facility name and address of the authorized representative.

Check the appropriate box for “Position held at Plant Location” of the FCP and the FCP phone and fax number, and email address. The person authorized to represent the facility must sign and date the form.

## **III. How to Contact FDA or Obtain Help**

You may contact us:

- By Email at [LACF@fda.hhs.gov](mailto:LACF@fda.hhs.gov);
- By telephone at 240-402-2411; and
- By mail at the address immediately below.

Food and Drug Administration  
LACF Registration Coordinator (HFS-303)  
Center for Food Safety and Applied Nutrition  
5100 Paint Branch Parkway  
College Park, Maryland 20740-3835



## IV. References

1. [Guidance for Industry: Submitting FDA Form 2541 \(Food Canning Establishment Registration\) and FDA Forms 2541a and 2541c \(Food Process Filing Forms\) to FDA in Electronic or Paper Format](#)

## V. Appendix

### A. Examples of Completed FDA 2541 Registration Form

Figure 1 – Example of FDA 2541 for a New Registration

FORM APPROVED: OMB No. 0910-0037 EXPIRATION DATE: 2-28-2015 (See PPSA statement on page 2.)	
<b>DEPARTMENT OF HEALTH AND HUMAN SERVICES</b> Food and Drug Administration	
<b>FOOD CANNING ESTABLISHMENT REGISTRATION</b>	
<b>1 FOR FDA USE ONLY</b>	
FCE No. _____ Date Received by FDA: _____	
<b>TYPE OF SUBMISSION 2</b>	
<input checked="" type="checkbox"/> Initial Registration	
<input type="checkbox"/> Relocation (new registration required) Enter Current FCE: (if applicable) _____	
<input type="checkbox"/> Change of Registration Information Enter Current FCE: (if applicable) _____	
Specify Type of Change: _____	
<b>FOOD PROCESSING PLANT LOCATION 3</b>	
XYZ Co.	
1111 East St.	
City and State or Province: Abbotsford, Vancouver, British Columbia	
VT2 6W3 Canada	
Telephone No. 001 555 111 2222 Telefax No. 001 555 111 9999	
<b>PREFERRED MAILING ADDRESS 4</b>	
<input checked="" type="checkbox"/> Same as Plant Location	
City and State or Province: _____	
(or other Subdivision) _____	
<b>5 LOW ACID AND/OR ACIDIFIED FOODS PROCESSED AT THIS LOCATION</b>	
Food Product Name, Form or Style, and Packing Medium	
Listing products produced at this location is not a process filing.	
(Do not list meat and poultry foods under the jurisdiction of the Food Safety and Inspection Service of the U.S. Department of Agriculture.)	
(Check One)	
Low-Acid Acidified	
Beans (green or wax) in brine <input checked="" type="checkbox"/> <input type="checkbox"/>	
Sundried Tomato Spread <input type="checkbox"/> <input checked="" type="checkbox"/>	
Artichoke Jalapeno Dip <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> <input type="checkbox"/>	
<b>PLEASE NOTE THE FOLLOWING:</b>	
• The requester hereby presents and acknowledges that the company is aware that in making this request the company is subject to the terms and provisions of Title 18, Section 1001, United States Code which makes it a criminal offense to falsify, conceal, or cover up a material fact; make any false, fictitious, or fraudulent statement or representation; or make or use any false writing or document knowing the same to contain any materially false, fictitious, or fraudulent statement or entry.	
• Subject to the terms of 21 CFR 108.25 (c)(1) and (2) and 108.35 (c)(1) and (2), no commercial processor shall engage in the processing of low-acid or acidified foods until the completed forms FDA 2541 and 2541a or 2541c have been filed with the FDA within the applicable time frames specified in these regulations.	
• Forms, instructions, regulations, and information can be secured online at <a href="http://www.fda.gov/Food/FoodSafety/Product-SpecificInformation/AcidifiedLow-AcidCannedFoods/default.htm">http://www.fda.gov/Food/FoodSafety/Product-SpecificInformation/AcidifiedLow-AcidCannedFoods/default.htm</a>	
• For more information, contact the LACF Registration Coordinator by e-mail at <a href="mailto:lacf@fda.hhs.gov">lacf@fda.hhs.gov</a>	
<b>Food and Drug Administration</b> <b>LACF Registration Coordinator (HFS-303)</b> <b>Center for Food Safety &amp; Applied Nutrition</b> <b>5100 Paint Branch Parkway</b> <b>College Park, Maryland 20740-3835</b>	
<b>6 FACILITY CONTACT PERSON</b>	
Name of Contact and Business Address: John Doe, XYZ Co., 1111 East St., Abbotsford, Vancouver, British Columbia, Canada VT2 6W3	
Position Held at Plant Location: <input type="checkbox"/> Owner <input type="checkbox"/> Technologist <input checked="" type="checkbox"/> Manager <input type="checkbox"/> Director <input type="checkbox"/> President/Vice President	
Phone Number: 001 555 111 2222	
FAX Number: 001 555 111 9999 E-mail Address: <a href="mailto:jdoe@xyzco.com">jdoe@xyzco.com</a> Signature: _____ Date: 06/05/2013	
<b>FORM FDA 2541 (4/12)</b> PREVIOUS EDITION IS OBSOLETE Page 1 of 2 FSC Referring Number 001-44470-88	

**Figure 2 - Example of FDA 2541 Relocation of Establishment**

FORM APPROVED: OMB No. 0910-0037, EXPIRATION DATE: 2-28-2015. (See FRA statement on page 2.)																							
<b>DEPARTMENT OF HEALTH AND HUMAN SERVICES</b> <b>Food and Drug Administration</b> <b>FOOD CANNING ESTABLISHMENT REGISTRATION</b>																							
<b>TYPE OF SUBMISSION</b> <b>2</b> <input type="checkbox"/> Initial Registration <input checked="" type="checkbox"/> Relocation (new registration required)      Enter Current FCE: (if applicable) 00003 <input type="checkbox"/> Change of Registration Information      Enter Current FCE: (if applicable) Specify Type of Change: processing plant moved	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">1 FOR FDA USE ONLY</th> </tr> <tr> <td style="width: 50%;">FCE No.</td> <td style="width: 50%;">Date Received by FDA</td> </tr> </table>	1 FOR FDA USE ONLY		FCE No.	Date Received by FDA																		
1 FOR FDA USE ONLY																							
FCE No.	Date Received by FDA																						
<b>FOOD PROCESSING PLANT LOCATION</b> <b>3</b> XYZ Co. 1111 North St. City and State or Province (or other Subdivision)      Abbotsford, Vancouver, British Columbia VT2 6W3      Canada Telephone No.      001 555 111 2222      Telefax No.      001 555 111 9999	<b>PREFERRED MAILING ADDRESS</b> <input type="checkbox"/> Same as Plant Location <b>4</b> XYZ Co. 100 Main St. City and State or Province (or other Subdivision)      Abbotsford, Vancouver, British Columbia VT2 6W3      Canada 001 555 111 2222      001 555 111 9999																						
<b>5</b> <b>LOW ACID AND/OR ACIDIFIED FOODS PROCESSED AT THIS LOCATION</b> Food Product Name, Form or Style, and Packing Medium Listing products produced at this location is not a process filing. (Do not list meat and poultry foods under the jurisdiction of the Food Safety and Inspection Service of the U.S. Department of Agriculture.) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">(Check One)</th> </tr> <tr> <th style="text-align: center;">Low-Acid</th> <th style="text-align: center;">Acidified</th> </tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	(Check One)		Low-Acid	Acidified	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>PLEASE NOTE THE FOLLOWING:</b> <ul style="list-style-type: none"> <li>The requester hereby presents and acknowledges that the company is aware that in making this request the company is subject to the terms and provisions of Title 18, Section 1001, United States Code which makes it a criminal offense to falsify, conceal, or cover up a material fact, make any false, fictitious, or fraudulent statement or representation, or make or use any false writing or document knowing the same to contain any materially false, fictitious, or fraudulent statement or entry.</li> <li>Subject to the terms of 21 CFR 108.25 (c)(1) and (2) and 108.35 (c)(1) and (2), no commercial processor shall engage in the processing of low-acid or acidified foods until the completed forms FDA 2541 and 2541a or 2541c have been filed with the FDA within the applicable time frames specified in these regulations.</li> <li>Forms, instructions, regulations, and information can be secured online at <a href="http://www.fda.gov/cfs/foodSafety/foodSafetyProductSpecificInformation/AcidifiedLow-AcidCannedFoods/default.htm">http://www.fda.gov/cfs/foodSafety/foodSafetyProductSpecificInformation/AcidifiedLow-AcidCannedFoods/default.htm</a></li> <li>For more information, contact the LACF Registration Coordinator by e-mail at <a href="mailto:lac@fda.hhs.gov">lac@fda.hhs.gov</a></li> </ul> <b>Food and Drug Administration</b> <b>LACF Registration Coordinator (HFS-303)</b> <b>Center for Food Safety &amp; Applied Nutrition</b> <b>5100 Paint Branch Parkway</b> <b>College Park, Maryland 20740-3835</b>
(Check One)																							
Low-Acid	Acidified																						
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<b>6</b> <b>FACILITY CONTACT PERSON</b> Name of Contact and Business Address: John Doe, XYZ Co., 1111 East St., Abbotsford, Vancouver, British Columbia, Canada VT2 6W3 Position Held at Plant Location: <input type="checkbox"/> Owner <input type="checkbox"/> Technologist <input checked="" type="checkbox"/> Manager <input type="checkbox"/> Director <input type="checkbox"/> President/Vice President      Phone Number: 001 555 111 2222 FAX Number: 001 555 111 9999      E-mail Address: <a href="mailto:jdoo@xyzco.com">jdoo@xyzco.com</a> Signature: _____      Date: 06/05/2013 FORM FDA 2541 (4/12)      PREVIOUS EDITION IS OBSOLETE      Page 1 of 2      POC Publishing Service (301) 433-3740																							

**Figure 3 –Example of FDA 2541 Cancellation of Establishment**

FORM APPROVED: OMB No. 0910-0037, EXPIRATION DATE: 2-28-2015. (See FRA statement on page 2.)																							
<b>DEPARTMENT OF HEALTH AND HUMAN SERVICES</b> <b>Food and Drug Administration</b> <b>FOOD CANNING ESTABLISHMENT REGISTRATION</b>																							
<b>TYPE OF SUBMISSION</b> <b>2</b> <input type="checkbox"/> Initial Registration <input type="checkbox"/> Relocation (new registration required)      Enter Current FCE: (if applicable) <input checked="" type="checkbox"/> Change of Registration Information      Enter Current FCE: (if applicable) 00022 Specify Type of Change: Cancellation	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">1 FOR FDA USE ONLY</th> </tr> <tr> <td style="width: 50%;">FCE No.</td> <td style="width: 50%;">Date Received by FDA</td> </tr> </table>	1 FOR FDA USE ONLY		FCE No.	Date Received by FDA																		
1 FOR FDA USE ONLY																							
FCE No.	Date Received by FDA																						
<b>FOOD PROCESSING PLANT LOCATION</b> <b>3</b> XYZ Co. 1111 East St. City and State or Province (or other Subdivision)      Abbotsford, Vancouver, British Columbia VT2 6W3      Canada Telephone No.      001 555 111 2222      Telefax No.      001 555 111 9999	<b>PREFERRED MAILING ADDRESS</b> <input type="checkbox"/> Same as Plant Location <b>4</b>  City and State or Province (or other Subdivision)																						
<b>5</b> <b>LOW ACID AND/OR ACIDIFIED FOODS PROCESSED AT THIS LOCATION</b> Food Product Name, Form or Style, and Packing Medium Listing products produced at this location is not a process filing. (Do not list meat and poultry foods under the jurisdiction of the Food Safety and Inspection Service of the U.S. Department of Agriculture.) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">(Check One)</th> </tr> <tr> <th style="text-align: center;">Low-Acid</th> <th style="text-align: center;">Acidified</th> </tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	(Check One)		Low-Acid	Acidified	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>PLEASE NOTE THE FOLLOWING:</b> <ul style="list-style-type: none"> <li>The requester hereby presents and acknowledges that the company is aware that in making this request the company is subject to the terms and provisions of Title 18, Section 1001, United States Code which makes it a criminal offense to falsify, conceal, or cover up a material fact, make any false, fictitious, or fraudulent statement or representation, or make or use any false writing or document knowing the same to contain any materially false, fictitious, or fraudulent statement or entry.</li> <li>Subject to the terms of 21 CFR 108.25 (c)(1) and (2) and 108.35 (c)(1) and (2), no commercial processor shall engage in the processing of low-acid or acidified foods until the completed forms FDA 2541 and 2541a or 2541c have been filed with the FDA within the applicable time frames specified in these regulations.</li> <li>Forms, instructions, regulations, and information can be secured online at <a href="http://www.fda.gov/cfs/foodSafety/foodSafetyProductSpecificInformation/AcidifiedLow-AcidCannedFoods/default.htm">http://www.fda.gov/cfs/foodSafety/foodSafetyProductSpecificInformation/AcidifiedLow-AcidCannedFoods/default.htm</a></li> <li>For more information, contact the LACF Registration Coordinator by e-mail at <a href="mailto:lac@fda.hhs.gov">lac@fda.hhs.gov</a></li> </ul> <b>Food and Drug Administration</b> <b>LACF Registration Coordinator (HFS-303)</b> <b>Center for Food Safety &amp; Applied Nutrition</b> <b>5100 Paint Branch Parkway</b> <b>College Park, Maryland 20740-3835</b>
(Check One)																							
Low-Acid	Acidified																						
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<b>6</b> <b>FACILITY CONTACT PERSON</b> Name of Contact and Business Address: John Doe, XYZ Co., 1111 East St., Abbotsford, Vancouver, British Columbia, Canada VT2 6W3 Position Held at Plant Location: <input type="checkbox"/> Owner <input type="checkbox"/> Technologist <input checked="" type="checkbox"/> Manager <input type="checkbox"/> Director <input type="checkbox"/> President/Vice President      Phone Number: 001 555 111 2222 FAX Number: 001 555 111 9999      E-mail Address: <a href="mailto:jdoo@xyzco.com">jdoo@xyzco.com</a> Signature: _____      Date: 06/05/2013 FORM FDA 2541 (4/12)      PREVIOUS EDITION IS OBSOLETE      Page 1 of 2      POC Publishing Service (301) 433-3740																							